

# SIR JAMSETJEE JEJEEBHOY POONA FIRE TEMPLE FUND

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## MANECK BAUG

Sir J J Agiary, Pune

### Rules & Regulations governing the use and occupation of Maneck Baug

1. Maneck Baug is for use by **Parsee & Iranian Zoroastrians only**. However, in deference to several requests received by the Fund, the Trustees have decided to expand the ambit of our operations by allowing Parsee Patrons along with their non-Parsee spouses (and/or dependent children below the age of 18 years) to use and occupy the facilities at Maneck Baug. However, reservations must be in the name of a Parsee/Iranian Zoroastrian and such person must remain present during the entire duration of their stay.
2. Upon arrival, please enter your name, address and other necessary particulars in the Guest Register kept with the Manager. All Patrons (except children below 12 years) are requested to enter their names in the Register and produce a valid Photo ID for verification purposes.
3. Our Daily Room Charges (excl GST) are Rs 2,700/- (Rupees Two thousand seven hundred only). Normally, 2 adults are permitted to share a room at Maneck Baug. However, if a 3<sup>rd</sup> Person wishes to share the same room, an additional charge of Rs 1,250/- will be levied. Since a large sofa is available in all rooms, the same must be utilized by the additional adult as a bed. Additional mattresses are not available at Maneck Baug. Patrons who are accompanied by 2 children (below 12 years) may share a room at no extra cost. A Daily Parking Charge of Rs 75/- for a 2-Wheeler, Rs 150/- for a Motor Vehicle and Rs 350/- for a Mini Van / Bus shall be levied.
4. The Daily Boarding Charges per head are as under. These charges must be paid separately to the Manager when you Check-out.
  - Lunch : Rs 275/- Dinner : Rs 275/-Breakfast is complimentary and is included in the Room Charges. Patrons desirous of availing additional dishes upon payment may do so by placing their orders with the Manager.
5. All meals shall be served in the Dining Room only, timings of which are as under :  
**Breakfast : Between 8.00 to 10.00 a.m. Lunch : 12.30 to 2.30 p.m. Dinner : 8.00 to 10.00 p.m.**

6. In order to help conserve energy, please switch off all Electrical fittings when not in use. Since Pune is subject to periodic Power Cuts and Load Shedding, Inverter Batteries have been installed so that a light and fan in each room remains operational for some time during a Power failure. We, however, regret our inability to refund any charges in the event of a Power failure which is beyond our control. Patrons are requested to ensure that the AC Remote Control is returned to the staff on duty when they Check-out.
7. When a prior reservation has been made with our Fund Office in Mumbai, please furnish the Permit to the Manager to enable him/her to set-off the Advance Payment made by you. No set-off can be claimed in the absence of the Permit.
8. Free Wi-fi connectivity has been provided in all Rooms and common areas in Maneck Baug. Please ask the Manager for the Password.
9. In order to optimize use of our Rooms, the Trustees decided to modify our Cancellation Policy, with effect from 1<sup>st</sup> April 2017. Effective this date, a flat Cancellation Charge of 50% shall be levied on Room / Parking Charges. Furthermore, no refund shall be offered for cancellations made during the following Holiday Season for 2021-22 :
  - **Between 23<sup>rd</sup> April & 13<sup>th</sup> June 2021 - Between 29<sup>th</sup> Oct & 14<sup>th</sup> Nov 2021 -**  
**Between 17<sup>th</sup> Dec 2020 & 9<sup>th</sup> Jan 2022**
10. Regular Check-in time is 11.30 a.m. and Check-out time is 10.00 a.m. Upon departure, please insist upon the Caretaker issuing separate Receipts to you for Room/Parking Charges as well as for the Catering Services.
11. In the event that there is no prior / subsequent reservation for a particular room, you may request the Manager for an early Check-in (after 7.30 a.m. only) upon payment of an additional charge of Rs 500/- (Rupees Five hundred only), and/or a delayed Check-out (upto 6.00 p.m. only), upon payment of an additional charge of Rs 900/- (Rupees Nine hundred only).
12. As a service to our Patrons, a Safe Deposit Locker (with a combination locking system) has been provided in every cupboard. Guests are requested to make full use of this facility for storing their valuables. The Trustees disclaim all responsibility for loss of any valuables which are left unattended. The Trustees also disclaim all liability for any accident, damage, loss or injury caused to the person or property of any visitor, for any reason whatsoever, during the period of their stay at Maneck Baug, Pune.

13. Consumption of Alcoholic drinks in Rooms or in any other part of Maneck Baug is illegal and strictly prohibited. Smoking is also prohibited within the confines of the building.
14. As a courtesy to other occupants, Patrons are requested to switch off the TV and vacate the Lounge before 11.00 p.m. so that the Manager may then lock the Lounge Room from inside.
15. Patrons are requested to adhere to the directions of the Manager and comply with the instructions and directives issued by him/her. In order to maintain proper decorum, Patrons must be dressed appropriately and are requested not to leave their Rooms whilst dressed in their Nightwear / Innerwear. Pets are not permitted in Maneck Baug
16. Patrons shall be required to monetarily compensate the Fund for any accidental breakage or damage of the Fund's furniture or any other property.
17. The Trustees retain the right of refusing to allow any person admission to Maneck Baug, Pune, without having to assign a reason for their refusal.
18. The Trustees may, at their sole discretion, change, amend or vary these Rules without prior notice
19. In order to provide you with better services, we welcome all comments, and suggestions (even constructive criticisms), that you may wish to offer. In this connection, please ask the Manager for the Visitor's Book. You may also email your comments directly to us at [mumbaiho@sjicf.org](mailto:mumbaiho@sjicf.org)

Looking forward to your continued patronage.

Mumbai,

Firoze S Damania  
Trust Secretary